



Compassion Visit Expense and Cancellation Policy

Visit Expenses

As each visit is unique, the expenses involved in your personal visit will depend on the logistics necessary. Your expenses will include an amount to be paid before you depart for your trip (total due prior to departure), and an amount to be paid during your visit (estimated in-country costs). We are committed to providing the expenses to you as quickly as possible, yet thank you for understanding this is dependent upon the complexity of your visit as well as the capacity of our field office staff, especially during heavy travel seasons. Barring any unforeseen circumstances, we expect to send the invoice to you at least two weeks prior to your departure. Please see the information below for additional details.

Expenses Prior to Departure

As the field office prepares for your visit, they will provide a total of expenses that you will pay **before** your visit. These expenses may include, but are not limited to, the following:

- **Background Checks:** Each adult (18 and older) visitor will be responsible for payment of the \$40.00 non-refundable, non-tax-deductible fee.
- **Service Fee:** This nominal fee of \$25 covers up to two visitors; for additional guests, there is a fee of \$10 per person. This amount helps cover administrative costs, including registration and electronic signature fees, materials, communications, and staffing.
- **Transportation for your sponsored child and companions, and possibly your visit host, to reach the visit location:** This may include public or private transportation, and fuel.
- **Meals and lodging for your sponsored child and companions, and possibly your visit host:** This may be necessary if your child travels over a long distance to meet you.
- **Communications between the field office staff and your child's local Compassion staff necessary for the arrangement of your visit:** This typically includes the cost of a phone card.

Expenses During Visit

In addition to the expenses paid prior to your departure, our field office will provide an estimate of expenses that you will need to be prepared to pay **during** your visit. These expenses may include, but are not limited to:

- **Host and translator services:** Compassion requires a trained host to be present at each visit, even if you do not need a translator. In most cases, your visit host may also act as your translator.
- **Transportation during your visit:** This may include a taxi or rental vehicle utilized on your visit day.
- **Meals during your visit:** This may include lunch or dinner.

- **Activity Costs:** This may include entrance to the zoo, a park, or other special activity during your visit.

Special Note for Group Visits: Compassion will provide a separate invoice for each sponsor meeting a child, and it will be the sponsor's responsibility to pay for their own expenses. Groups that would prefer to submit one payment for all visiting sponsors will have their request considered on a case by case basis.

Cancellations

We ask that sponsors carefully consider any decision to cancel a visit, as a sponsored child may already be aware of the visit plans and be extremely disappointed if the visit is cancelled.

If it becomes necessary for you to cancel your visit, please contact us immediately so that we may communicate with our field office. In the event of a cancellation, sponsors are responsible for paying any service fees, as well as expenses that our field office has already incurred to arrange the visit.